

Spotlight Space Registration Form



RESERVE SPACE IN THE FOLLOWING ISSUE(S) OF SPOTLIGHT

Indicate edition Career Services Recruiting

Total (# of insertions x rate) \$ _____

5 or more insertions will receive a 10% discount.

Edition	Member Rate	Nonmember Rate
<input type="checkbox"/> Career Services	<input type="checkbox"/> \$375 each	<input type="checkbox"/> \$500 each
<input type="checkbox"/> Recruiting	<input type="checkbox"/> \$175 each	<input type="checkbox"/> \$225 each

Publication Date	Materials Due Date
<input type="checkbox"/> June 3, 2020	May 27, 2020
<input type="checkbox"/> June 17, 2020	June 10, 2020
<input type="checkbox"/> July 1, 2020	June 24, 2020
<input type="checkbox"/> July 15, 2020	July 8, 2020
<input type="checkbox"/> July 29, 2020	July 22, 2020
<input type="checkbox"/> August 12, 2020	August 5, 2020
<input type="checkbox"/> August 26, 2020	August 19, 2020
<input type="checkbox"/> September 9, 2020	September 2, 2020
<input type="checkbox"/> September 23, 2020	September 16, 2020
<input type="checkbox"/> October 7, 2020	September 30, 2020
<input type="checkbox"/> October 21, 2020	October 14, 2020
<input type="checkbox"/> November 18, 2020	November 11, 2020
<input type="checkbox"/> December 9, 2020	December 2, 2020

**RETURN FORM
TO ASHLEY KUBACK**
akuback@naceweb.org
610.625.1020

Spotlight Space Registration Form



ADVERTISER

Name _____
Title _____ Organization _____
Address _____
City _____ State _____ Zip _____
Business Phone _____ E-mail _____

AGENCY (IF APPLICABLE)

Name _____
Title _____ Organization _____
Address _____
City _____ State _____ Zip _____
Business Phone _____ E-mail _____

AUTHORIZATION SIGNATURE

Employer _____ Date _____

The signatures above warrant that they are fully authorized to sign this Agreement on behalf of themselves, if they are signing in their individual capacity, or on behalf of the entity that they represent, if they are signing on behalf of an entity.

PAYMENT

Charge to: Visa Mastercard American Express Discover

Card No. _____

Security No.* _____ Expiration Date _____

**For Visa, Mastercard, and Discover cards, the security code is the last 3-digit number located on the back of your card or above your signature line. For an American Express card, it is the 4-digit number on the FRONT above the end of your card number.*

Signature (Required) _____ Date _____

By my signature, I authorize payment in full for the total listed above and agree to the terms and conditions listed below.

TERMS AND CONDITIONS

1. Advertisements are due one week prior to the scheduled date of posting.
2. Acceptance of an advertisement is at NACE's discretion. NACE has the right to refuse any advertisement. Acceptance of an advertisement does not imply and may not be construed to constitute endorsement on the part of NACE.
3. The advertiser agrees to pay for all advertisements in accordance with this contract. Payment is due with space reservation form. (Credit card will not be billed until NACE has accepted the reservation and received materials).
4. Cancellations: Cancellations will be accepted up to three business days before the scheduled date of posting provided that the cancellation request is in writing. If cancellation is made after that, the advertiser or authorized agent will be liable for the payment of the full billing amount.

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Spotlight Specifications and Requirements



PRODUCTION SPECIFICATIONS

Email and e-newsletter banners: 530 x 100 Pixels

FILE REQUIREMENTS

- JPG, PNG, GIF File
- Resolution: 72 dpi
- Maximum File Size: 30K



QUESTIONS?

For more information or to e-mail your artwork, contact:
Laura Czuba, Production Manager
lczuba@nacweb.org, 610.625.1042